

**KARNS CITY AREA SCHOOL DISTRICT
BOARD ACTION**

August 14, 2017

APPROVED MINUTES:

--Approved minutes of the June 19, 2017, meeting.

STUDENT REPRESENTATIVE REPORT:

--Miss Makayla Waltman, STUCO President, reported the Student Council would continue with the incoming seventh grade locker orientation this year, with the senior high student council members available in the locker area to answer questions or provide guidance to the seventh grade students during the first week of school. She will carry on her predecessor's platform to get involved at KCHS. Mr. Ritzert recognized the Student Council's light pole banners displayed throughout the campus and extended his appreciation for their efforts.

PUBLIC TO BE HEARD:

-- Mrs. Shelly Watson spoke on behalf of the Mars Borough *Meet the Mars Challenge* program. This event was created to celebrate the planet Mars New Year, as well as highlight NASA's plans for future missions to send humans to the planet Mars. As part of the event, students from across the region in grades nine through twelve were invited to participate. Run much like a science fair, participants were asked to identify a challenge they believe humans will encounter on Mars within one of four categories: Mechanical, Agricultural, Relationships and Survival (MARS). Students then were asked to solve the identified challenge. Three KCHS students participated with one student being awarded two cash prizes totaling \$3,000. Mrs. Watson presented a check for \$500 to the district for supporting the student's involvement with the challenge and invited the district to participate in the next event slated for March of 2019.

BOARD LIAISON:

CAFETERIA LIAISON

--Approved Cafeteria Financial Report for the months of June and July, subject to audit.
--Approved Cafeteria Bills, as submitted.

ATHLETICS LIAISON

--No report.

TRANSPORTATION LIAISON

--Approved the addition of Mr. Cory Weibel to the driver list for the 2017-2018 school year.
--Approved the addition of Mr. Thomas Hicks, Jr. to the driver list for the 2017-2018 school year.
--Approved the list of bus drivers submitted by Shriver Bus Company for the 2017-2018 school year.
--Approved the list of buses/equipment submitted by Shriver Bus Company for the 2017-2018 school year.
--Approved bus routes and special auxiliary runs for the 2017-2018 school year, as submitted.

BUILDING AND GROUNDS LIAISON

- Approved request for Use of Facilities, as submitted.
- Approved purchase of a Ventrac Tractor as listed on the PA State Contract #4400011404 with a cost not to exceed \$25,632, as submitted.

STUDENT ACTIVITIES LIAISON

- Approved Field Trips, as submitted.
- Approved the following Peer Leadership activities tentatively scheduled for the following dates, as submitted:
 - 8th Grade Day - September 22, 2017
 - Big Gremlin/Little Gremlin Bowling - November 2017
 - Big Gremlin/Little Gremlin Bowling - February 2018
 - *Peer Leadership Reunion – September 27, 2017
 - *Peer Leadership **Overnight** Retreat – April 22 & 23, 2018
 - *Facility for events – Seneca Hills Bible Camp & Retreat Center, Polk, PA*
- Appointed Holly Mead Photography as school photographer for extracurricular activities for the 2017-2018 school year.

CURRICULUM LIAISON

- Approved the list of educational placements of students* for appropriate educational programming (entails tuition and transportation costs):

	# Students
St. Stephens Academy	5
Riverview Intermediate Unit 6	2
Glade Run Transition Program	2
Life Steps Transitions	1
Children's Institute	1
*Subject to change throughout the year as needed	

- Approved the agreement between Family Pathways and Karns City Area School District, as submitted.
- Approved the agreement between Glade Run Lutheran Services/St. Stephens Lutheran Academy and Karns City Area School District, as submitted.
- Approved the agreement between Lifesteps and Karns City Area School District, as submitted.
- Approved renewal of PA web-based IEPWriter, with the Bridge to Tyler SIS at a cost not to exceed \$5,087.00, as submitted.
- Approved the Memorandum of Understanding between Riverview Intermediate Unit#6 and Karns City Area School District for Special Education Itinerate Services for the 2017-2018 school year, as submitted.
- Approved the contract for "In School" Home Health Aide/Nursing Services between ePeople Health Care, Inc. dba eKidzCare and Karns City Area School District, as submitted.
- Approved the agreement between MHY Family Services and Karns City Area School District, as submitted.
- Approved Samantha Hauser (Grade 12) and Dominick Hauser (Grade 9), to attend classes at Karns City Area High School as a non-district resident on a tuition free basis for the 2017-2018 school year, as submitted.

- Approved Sub-grant agreement (IDEA-Section 619; CFDA#84.173) for implementation of Individuals with Disabilities Act, between the Midwestern Intermediate Unit IV and the Karns City Area School District, as submitted.
- Approved Sub-grant contract (IDEA-B, Section 611 Project #062-18-0004; CFDA #84.027) for implementation of the Individuals with Disabilities Education Act, between the Midwestern Intermediate Unit IV and the Karns City Area School District, as submitted.
- Approved visiting Foreign Exchange Student, Miss Wai Shan Chan, to attend classes at Karns City Area High School as a non-school district resident on a tuition free basis with a J-1 Student Visa for the 2017-2018 school year, as submitted.
- Approved the agreement with Butler County Community College to operate the College Within the High School, as submitted.
- Approved the Karns City Area School District Elementary School Parent/Student Handbook last revised 07/06/2017, as submitted.

POLICY LIAISON

- Approved final Administrative Objectives for the 2017-2018 school year, as submitted.

FINANCE LIAISON

- Approved General Fund Bills, as submitted.
- Approved Treasurer’s Report and Investment Report, as submitted.
- Approved Activities Account report, as submitted.

PERSONNEL LIAISON

- Approved Travel Requests, as submitted.
- Approved the Karns City Area School District’s Driver List, as submitted and pending successful record check and completion of all required forms.
- Approved the 2017-2018 Substitute List, pending successful completion of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168, as submitted.
- Approved the 2017-2018 Substantial Volunteer List, pending successful completion of all required clearances under Act 24, Act 34, Act 114, & Act 151, as submitted.
- Authorized the Athletic Director to employ workers for athletic events as needed; workers to consist of current employees and/or substitutes within the district.
- Approved the Mentor List for the 2017-2018 school year:

New Employee/Position	Mentor
Ms. Courtney Bell, Health & Physical Education Instructor	Mr. John Burnett
Ms. Kaitlyn Davis, Special Education Instructor	Ms. Corinne Woodward
Mr. Joshua Stimac, Gifted/Driver Education Instructor	Ms. Joy Heilman
_____, Elementary Instructor	Ms. Katie Wagner

- Hired the following to supplemental position for the 2017-2018 school year pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, & Act 168, as indicated:

- Mr. Mark Frazer - Sophomore Class Advisor
- Mr. John Burnett - Physical Education Department Head
- Mr. Jason Hackwelder - 4th Assistant Football
- Ms. Courtney McGrady - Assistant Marching Band Director

- Authorized the Administration to post and advertise the following positions:
 Daily Substitutes in all areas of certification and work classifications
 (Teachers, Paraprofessionals, Custodial, Secretarial, and Cafeteria Staff)
- Approved the Superintendent to attend meetings as needed throughout the 2017-2018 school year that pertain to School District business. Examples of such: the Superintendents' Advisory Council meetings at MIU IV, Butler Vocational Technical School meetings, Chicora-East Brady Rotary meetings, and the Western Pennsylvania Schools Health Care Consortium meetings.
- Approved the Director of Special Education, Mrs. Jennifer Jamison, to attend required meetings as needed throughout the 2017-2018 school year at various locations such as MIU6 (Clarion, PA), IU4 (Grove City, PA), PaTTan (Pittsburgh, PA), Butler Career/Technical Center (Butler, PA), St. Stephens Academy (Zelienople, PA), and Transitions Life Steps (Evans City, PA), as approved by the Superintendent.
- Approved the Director of Food Service to attend meetings as needed throughout the 2017-2018 school year that pertain to School District Business: Examples of such: PDE Training, PRFSD, SNAPA, and PASBO meetings, as approved by the Superintendent.
- Approved the principals, Mr. Ed Conto, Mrs. Brenda Knoll, Mr. Shane Spack, and Mr. Michael Stimac, to attend meetings as needed throughout the 2017-2018 school year such as MIU IV and PaTTan trainings, as approved by the Superintendent.
- Approved the Director of Business Affairs, Mrs. Deana Turner, to attend required meetings as needed throughout the 2017-2018 school year such as the Western Pennsylvania Schools Health Care Consortium meetings, Chicora-East Brady Rotary meetings, Butler County and KSAC Business Managers, and PDE/PASBO trainings, as approved by Superintendent.
- Accepted the resignation of Mrs. Margaret Hetrick, Paraprofessional substitute effective July 1, 2017, as submitted.
- Approved the request of Ms. Diane Weibel to be removed from the cafeteria substitute list as of the 2017-2018 school year, as submitted.
- Accepted the resignation of Mr. Roger King, Jr. High Soccer Coach, effective June 1, 2017, as submitted.
- Approved adding Ms. Samantha Jenkins to the day-to-day teaching substitute list for the high school.
- Accepted the resignation of Ms. Julia Mahler, Emotional Support Instructor, effective July 18, 2017, as submitted.
- Hired Ms. Kaitlyn Davis for the position of Special Education Instructor, effective with the beginning of the 2017-2018 school year (August 24, 2017) at a salary of \$44,000 (Step 17), Bachelor Degree, pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, Act 168.
- Accepted the resignation of Mr. David Kerschbaumer, Head Girls Basketball Coach, effective immediately, as submitted.
- Approved to post and advertise the position of Head Girls Basketball Coach.
- Approved Maternity Leave for Ms. Lisa Schmitt, Spanish Instructor, at Karns City High School, from approximately November 6, 2017, through March 2, 2018, with the request to utilize personal days, accumulated sick days, and unpaid days, as submitted.
- Approved a \$1,000.00 one-time payment to Mr. Michael Stimac for performance purposes.
- Hired Ms. Christal Gentile as a Part-time Paraprofessional at a rate of \$11.23 per hour, per the current support staff collective bargaining agreement, effective August 24, 2017, pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, Act 168.
- Hired Ms. Jenni Hartle as a Part-time Paraprofessional at a rate of \$11.23 per hour, per the current support staff collective bargaining agreement, effective August 24, 2017, pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, Act 168.

- Hired Ms. Courtney McGrady as a Part-time Paraprofessional at a rate of \$11.23 per hour, per the current support staff collective bargaining agreement, effective August 24, 2017, pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, Act 168.
- Hired Ms. Beth Pennington as a Part-time Paraprofessional at a rate of \$11.23 per hour, per the current support staff collective bargaining agreement, effective August 24, 2017, pending successful completion and receipt of all required clearances under Act 24, Act 34, Act 114, Act 151, Act 168.
- Accepted the resignation of Ms. Dawn Ehrat, Part-time Cafeteria Worker effective immediately, as submitted.
- Authorized the Administration to post and advertise the position of Part-time Cafeteria Worker effective immediately.

CAPITAL RESERVE

--No Report.

IU-IV BOARD REPORT

--No Report.

BCAVTS REPORT

--No Report.

MISCELLANEOUS

- Appointed Mr. Dennis Kelly as the voting delegate for the 2017 PSBA Delegate Meeting on behalf of the Karns City Area School District.
- Adopted the Resolution to appoint Mrs. Deana Turner the liaison between the Karns City Area School District and Berkheimer for purposes of EIT collection, as submitted.
- Adopted the Resolution regarding PSBA vs. Simon Campbell, as submitted.
- Accepted the resignation of Mrs. Wendy Taylor as School Board Director for the Karns City Area School District effective immediately, as submitted.
- Approved the Memorandum of Agreement between Karns City Area School District and Karns City Area Education Support Association regarding Vacations, as submitted.
- Approved the Memorandum of Agreement between Karns City Area School District and Karns City Area Education Association regarding School Psychologist, as submitted.
- Declared the list of items from the High School of no value to the district and authorize the Administration to dispose of or donate items, as submitted.
- Declared the list of items from Chicora Elementary of no value to the district and authorize the Administration to dispose of or donate items, as submitted.
- Appointed Dr. Richael Barger-Anderson to fill the unexpired term of School Director, Mrs. Wendy Taylor, until December 2017.
- Approved for the Karns City Area School District to accept the distribution of the remaining funds from the closure of the Clarence Brown Special School, with the provision that, other than the Seneca Valley School District funds, the Karns City Area School District agrees to divide the balance of the funds equally with the three other school districts.

ADJOURNMENT:

--The meeting adjourned at 9:03 p.m.

POSTING

TO: Staff

FROM: Mr. Eric D. Ritzert
Superintendent

DATE: August 15, 2017

SUBJECT: Posting of Vacancies

The Karns City Board, at its meeting of August 14, 2017, authorized the Administration to post the following vacancies:

Head Girls Basketball Coach
Part-time Cafeteria Worker
Daily Substitutes in all areas of certification and work classifications
(Teachers, Paraprofessionals, Custodial, Secretarial, and Cafeteria Staff)

If you are interested in applying for these positions, please do so in writing by August 30, 2017.